

FORM RD 1951-53 (Rev. 5-86)		UNITED STATES DEPARTMENT OF AGRICULTURE - RURAL DEVELOPMENT MULTIPLE FAMILY HOUSING - TRANSACTION RECORD											
MAIL CODE ST. CO. (1)		BORROWER CASE NUMBER ST. CO. BORROWER NO. (2)		PROJECT NUMBER (3)	FUND CODE (4)	LOAN NO. (5)	AMOUNT OF LOAN (6)		DATE OF LOAN (7)		INT. RATE (8)	DATE ACCRUAL (9)	DATE PREP (10)
PAYMENT STATUS AMOUNT DATE (11)		UNPAID BALANCES INTEREST PRINCIPAL LATE FEES OVERAGES (12) (13) (14) (15)				MONTHLY NOTE PAYMENT AMT. (16)		MONTHLY SUBSIDY CREDIT AMOUNT (17)		LATE FEE RATE (18)			
CHARGES		SUBSIDY CREDITS				LOAN		T Y P	TOTAL	EFFECT DATE	TRANSACTION I.D.		
LOAN	LATE FEES	LATE FEES	INTEREST	PRINCIPAL	OVERAGE	INTEREST	PRINCIPAL						
(19)	(20)	(21)	(22)	(23)	(24)	(25)	(26)	(27)	(28)	(29)	(30)		
(31)	(32)	(33)	(34)	(35)	(36)	(37)	(38)	(39)			TOTAL		
BORROWER'S NAME REMARKS (40)													

( see reverse )

Prepared by Finance Office each time a tranaction is processed to a borrower loan record which updates monetary or nonmonetary data.

PROCEDURE FOR PREPARATION : RD Instruction 1905-A, 1951-A, and 1951-B

PREPARED BY : Finance Office

NUMBER OF COPIES : Original and one.

SIGNATURES REQUIRED : None.

DISTRIBUTION COPIES : Original to District Office; copy retained in Finance Office.

**INSTRUCTIONS FOR PREPARATION**

1. Mail code of servicing office.
2. Self-explanatory.
3. Project number of MFH loan.
4. Fund code for which the transaction data is applicable.
5. Loan number for which the transaction data is applicable.

**NOTE:** Range of MFH loan numbers: Loans 01-99, Audit receivables 100-149, Cost Items 150-999

6. Amount of loan advanced through the date of the statement.
7. Date the loan was closed.
8. Interest rate shown on the promissory note
9. Date of last accrual.
10. Date the transaction was processed in the Finance Office.
11. Borrower's payment status as of the date of the statement

**UNPAID BALANCES**

**NOTE:** Separate totals will be provided for charges and credits applied to the loan and advance from the fund.

12. Total unpaid interest computed through the date of accrual.
13. total unpaid principal balance as of date of accrual.
14. Total unpaid late fees as of date of accrual.
15. total unpaid overages as of date of accrual.
16. The amortized monthly payment amount at the note interest rate.
17. The difference between the amortized note rate installment and the reduced rate installment.
18. The penalty rate charged for installments received more than 15 days past the due date.

DETAILED ACTIVITY UPDATED TO THE ACCOUNT AS OF THE DATE PREPARED SHOWN ON FORM RD 1951-53.

19. Amount of loan advances, recoverable cost items, or overage charges.
20. Amount of late fees charged.
21. Amount applied to late fees.
22. Amount of accrued subsidy credited to interest as of the transaction date.
23. Amount of accrued subsidy credited to principal as of the transaction date.
24. Amount applied to overage.
25. Amount applied to interest.
26. Amount applied to principal.
27. Symbol of payment: R (Regular), G (Extra), U (Refund), and V (Voluntary Additional Principal).
28. Total payment applied and/or total rental assistance applied to the loan balances or disbursed to the borrower.
29. Effective date of the transaction.
30. Transaction identification. (this is the abbreviated description of the transaction in words).
31. Total charges and advances for the transaction effective date.
32. Total late fees charged for the transaction effective date.
33. Total amount applied to late fees for the transaction effective date.
34. Total accrued subsidy credited to interest for the transaction effective date.
35. Total accrued subsidy credited to principal for the transaction effective date.
36. Total amount applied to overage for the transaction effective date.
37. Total amount applied to interest for the transaction effective date.
38. Total amount applied to principal for transaction effective date.
39. Total payments or loan credits applied on the transaction effective date.
40. Any additional information to be furnished regarding the transaction will be printed in this space; e.g., unliquidated obligation balances by agreement number for projects with rental assistance.